



BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

FINANCE COMMITTEE

WEDNESDAY, MAY 14, 2008

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Adoption of Agenda, **AS AMENDED, TO INCLUDE #9A & B, #10 C, D & E (RESOLUTIONS) AND TWO ADDITIONAL TRAVEL REQUESTS**
4. Approval of Minutes dated 2-13-08 (previously distributed)
5. Public Participation
6. List of Bills as Prepared by the Finance Department (mailed)
7. Approve Gallagher Benefit Services, Inc. & Next Generation Enrollment, Inc. as the Dependent Eligibility and Gainful Employment Audit Provider (mailed)
8. Adopt Articles of Incorporation for the Macomb County Zoological Authority (mailed)
9. Appointment of Law Firm (mailed)
- 9a. Establish Special Trust Account for Donations in Support of "No Kill" Initiative (attached)
- 9b. County Bridge Renovation and Replacement Program Update (attached)
(referred from 5-13-08 Budget Committee meeting)
10. **Adoption of Resolutions:**
 - a) Commending Carter Middle School on Being Named a Blue Ribbon School (offered by Doherty)
 - b) Commending Malow Junior High on Being Named a Blue Ribbon School (offered by Lund)

MACOMB COUNTY BOARD OF COMMISSIONERS

William A. Crouchman
District 23
Chairman

Dana Camphous-Peterson
District 18
Vice-Chair

Leonard Haggerty
District 21
Sergeant-At-Arms

Andrey Duzjy - District 1
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**FINANCE COMMITTEE
AGENDA
MAY 14, 2008**

PAGE 2

- c) Commending Powell Middle School on Being Named a Blue Ribbon School (**offered by Brown**)
- d) Commending Marilyn Rudzinski – Recipient of 2008 Girl Scout-Otsikita Council Women of Distinction Award (**offered by D. Flynn**)
- e) Proclaiming May 11-17, 2008 as Police Week in City of Warren (**offered by Board Chair**)

11. Travel Requests:

(mailed)

- a) Community Corrections (one)
- b) Community Services (~~one~~) (two)
- c) Friend of the Court (one)
- d) Health (one)
- e) Planning & Economic Development (one)
- f) Sheriff (~~one~~) (two)

(attached)

(attached)

(back-up information for travel requests is on file in Board Office)

- 12. New Business
- 13. Public Participation
- 14. Adjournment

RESOLUTION NO. _____ FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Approve List of Bills as Prepared and Provided under Separate Cover by the
Finance Department

INTRODUCED BY: Betty Slinde, Chair, Finance Committee

COMMITTEE/MEETING DATE
Finance 5-14-08

RECYCLABLE PAPER

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Concur with the recommendation of the Interview Evaluation Team to select Gallagher Benefit Services, Inc. & Next Generation Enrollment, Inc. as the Dependent Eligibility and Gainful Employment Audit provider.

INTRODUCED BY: Commissioner Betty Slinde, Chair, Finance Committee

See attached memo.

COMMITTEE/MEETING DATE:

____ FINANCE _____

____ 5-14-08 _____



HUMAN RESOURCES DEPARTMENT

10 N. Main St., 4th Floor
Mount Clemens, Michigan 48043
586-469-5280 Fax 586-469-6974
macombcountymi.gov

Labor Relations:
Eric A. Herppich
469-7241

Personnel Services:
Douglas J. Fouty
469-6126

MEMORANDUM

TO: Betty Slinde, Chair
Finance Committee

FROM: Doug Fouty
Personnel Services

DATE: May 6, 2008

SUBJECT: Dependent Eligibility and Gainful Employment Audit

There were nine bids solicited and four returned for the Dependent Eligibility and Gainful Employment Audit.

<u>ADP</u>	<u>\$127,912.50</u>
Plus	500.00 per CD of data
Plus	postage is a pass through
Plus	did not quote gainful employment
<u>Benda, Grace, Stulz</u>	\$77,000
<u>& Company, P.C.</u>	
Mailing Addendum	\$4,340
Total	<u>\$81,340</u>
<u>Mercury (flat fee)</u>	\$79,000
Mailing Addendum	4,416
	Conditioned on actual records audited
Total	<u>\$83,416</u>
<u>Mercury (contingency)</u>	\$138,000 cap

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Gallagher Benefit Services, Inc
Next Generation Enrollment, Inc

	\$41,000
Mailing Addendum	3,800
Gainful Employment Addendum	9,500
Total	\$54,300

Gallagher Benefit Services, Inc
Next Generation Enrollment, Inc

(contingency) \$10,000 plus 10% of savings

ADP was not interviewed since the base bid was significantly higher than the other proposals, passed through postage and specifically excluded a quote on gainful employment.

The interview evaluation team consisted of representatives from Corporation Counsel, Finance, Risk Management and Human Resources. The written proposals lacked substance on the gainful employment aspect of the bid and all the bidders were asked in an email to clarify their bid in a written email response. Gallagher/Next Generation provided an addendum cost for this service. The other two interviewed bidders stated the price included the gainful employment audit. ADP did not quote gainful employment.

The mailing addendum is a request to include in the original mailing a self addressed, postage paid return envelope.

Benda, Grace, Stulz & Company, P.C has never done an activity like this before.

The three references for Next Generation responded with positive comments. One continues to use Next Generation with enrollment verifications. All three references stated Next Generation stayed within the budget. All the references had a project scope of 50% less than Macomb County. All references said ineligible dependents were found in the audit.

The Gallagher/Next Generation \$54,300 fixed fee proposal meets the minimum standards for this activity and coupled with the nationally recognized firm of Gallagher, Next Generation should be acceptable.

RECYCLABLE PAPER

RESOLUTION NO: _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: adopt the Articles of Incorporation for the Macomb County
Zoological Authority.

INTRODUCED BY: Commissioner Betty Slinde, Chairperson, Finance Committee

See attached report

COMMITTEE/MEETING DATE

Finance 5-14-08



CORPORATION COUNSEL

1 S. Main St., 8th Floor
Mount Clemens, Michigan 48043
586-469-6346 Fax 586-307-8286

Corporation Counsel
George E. Brumbaugh, Jr.

Assistant Corporation Counsel
Lucy Kaiser
Frank Krycia
James S. Meyerand
Jill K. Smith

MEMORANDUM

To: Betty Slinde, Chairman
Finance Committee

From: Jill K. Smith *JKS*
Assistant Corporation Counsel

Subject: Articles of Incorporation
Macomb County Zoological Authority

Date: May 5, 2008

As required by the Zoological Authorities Act, the Articles of Incorporation for the Macomb County Zoological Authority were published on April 28, 2008. Attached are the Articles, with proposed changes in bold and strikethrough, for final adoption by the Board of Commissioners

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ARTICLES OF INCORPORATION

COUNTY OF MACOMB ZOOLOGICAL AUTHORITY

These Articles of Incorporation of the Macomb County Zoological Authority ("MCZA") are adopted by the County of Macomb for the purpose of creating a ~~local~~ **zoological** authority under the provisions of Act 49 of the Public Acts of 2008, MCL 123.1161 *et seq.* ("Act")

ARTICLE I NAME

The name of this Authority is the "Macomb County Zoological Authority".

ARTICLE II INCORPORATING UNIT

The incorporating unit creating the Authority is the County of Macomb, Michigan.

ARTICLE III PURPOSE

The Authority is created for the purpose to: **(1) contract for zoological services with an accredited zoological institution to the extent authorized by these Articles, (2) to levy a tax as authorized by Section 13 of the Act; (3) to enter into contracts necessary to accomplish the purposes of the Act; (4) to contract for and retain professional services, and (5) to conduct such activities as are necessary to achieve the purpose of the Act and these Articles.** ~~of supporting wildlife conservation and animal welfare and to provide the residents of Macomb County with unique, meaningful and educational experiences involving the appreciation and stewardship of nature.~~

ARTICLE IV POWERS AND DUTIES

Section 1. The Authority shall be a public body corporate with power to sue and be sued in its own name in any court of the State of Michigan.

Section 2. The Authority shall have all powers necessary to carry out the purposes of its formation, including those specific powers specified by the Act, except as limited by these Articles.

Section 3. The Authority may adopt and amend by-laws for the regulation of its affairs and the conduct of its business.

Section 4. The Authority shall have the power to: (a) contract for zoological services with the **Detroit Zoological Society ("Society") to provide zoo, zoological park, and/or wildlife sanctuary services**; (b) levy a tax as provided in Section 13 of the Act, MCL 123.1173; (c) enter into contracts incidental or necessary to carry out the purpose of 2008 PA 49; and/or (d) contract for or retain professional services. **These contracts may provide for reimbursement to Macomb County for time spent by Macomb County employees for assistance with Authority activities.**

Section 5. Taxes; Expenses; Transfer of Proceeds

Subject to the conditions and limitations in these Articles, the Authority may levy a tax as provided in Section 13 of the Act.

A. The Authority and an accredited zoological institution shall enter into a contract for zoological services before any vote for a tax levy under Section 13 of the Act occurs.

B. Proceeds from a tax levied pursuant to this section shall first be used to pay the necessary and reasonable expenses of the Authority, including but not limited to Authority Board operating expenses; expenses incurred in relation to elections under Sections 13 and 21 of the Act; costs of insurance, legal, auditing and other professional services.

C. Within 10 business days of the receipt of the funds from the local property tax collecting unit for a tax levied under this Act, the Authority shall cause the funds received, less expenses identified in Article IV.5.B, to be transferred to the contracted accredited zoological institution.

Section 6. The Authority shall not contract with the Detroit Zoological Society and/or any other accredited zoological institution without having first received from the Society and/or such other accredited zoological institution a binding contractual commitment to provide, within one year of any contracting, a certified financial audit and/or performance audit of the Society and/or such other entity with parameters of any performance audit to be set by the Macomb County Board of Commissioners. The audits will be paid for by the Society and/or such other entity.

Section 7. The Authority shall include in any contract or other agreement with the Detroit Zoological Society provisions providing that any such contract is immediately terminated without penalty to the Authority as of the date the management agreement

between the City of Detroit and the Detroit Zoological Society dated on or about March 1, 2006, entitled "MEMORANDUM OF AGREEMENT" is terminated for any reason including but not limited to termination as described in Sections 7.5 or 7.6 of the March 1, 2006, Memorandum of Agreement between the City of Detroit and the Detroit Zoological Society. The Authority may not contract with the Detroit Zoological Society in the absence of a binding management agreement authorizing the Society to manage and operate the City of Detroit Zoo under the terms and conditions set forth in Section III of the March 1, 2006, Memorandum of Agreement between the City of Detroit and the Detroit Zoological Society.

Section 8. Prior to any election proposing a tax levy in support of the Authority, the Authority shall enter into a contract with the County of Macomb requiring the Authority to reimburse the County of Macomb and the local governmental units within Macomb County for all costs incurred in connection with the election.

Section 9. The Authority shall have the power to jointly exercise with any other public agency any power, privilege, or authority which the Authority shares in common with such other public agency and may exercise separately. A joint exercise in power may be made by approval by the Authority of a contract or contracts in the form of an inter-local agreement. The agreement may provide for the creation of separate legal or administrative entities to administer or execute the agreement. Members to the governing body of such a legal or administrative entity may be appointed in common with other public agencies party to the inter-local agreement.

Section 10. Insurance; Indemnification; Immunities

A. The Authority, its Board members, employees, volunteers, and agents shall be entitled to all privileges and immunities authorized by law for actions taken in good faith in the course of and within the scope of their appointment or employment.

B. Authority Board appointees shall be covered by Macomb County resolutions and policies governing tort liability insurance and indemnification.

C. The Authority shall obtain all necessary insurance for Board members and Authority employees. The expenses for the insurance shall be paid by the Authority as a necessary and proper expense.

Section 11. The Authority cannot obtain an interest in real property or participate in the governance of an accredited zoological institution.

Section 13. The business that the Authority performs shall be conducted at a public meetings of the Authority held in compliance with the open meetings Act, 1976 PA 267. Public

notice of the time, date, ad place of the meeting shall be given in the manner required by the open meetings act 1976 PA 267, MCL 15.261 *et seq.*

Section 14. A writing prepared, owned, or used by the Board in the performance of an official function shall be made in compliance with the Freedom of Information Act, 1976 PA 442, MCL 15.231 *et seq.*

Section 15. The enumeration of specific powers in the Act shall not be construed as a limitation on the general powers of this Authority.

ARTICLE V MEMBERSHIP

Appointment

Section 1. The Authority shall be directed and governed by a Board consisting of five (5) members. The **members of the first Board** shall be appointed by the Chairperson of the Macomb County Board of Commissioners with the concurrence of the Macomb County Board of Commissioners.

Subsequent Boards shall consist of two members who shall be appointed by the Chairperson of the Board of Commissioners and three members who shall be appointed by the Board of Commissioners. In the event the voters elect to create a County Executive, the County Executive shall have the appointment of the two members in lieu of the Chairperson.

Eligibility

Section 2. A member must be at least 18 years of age and a resident of the County of Macomb. **A member may not be an elected official of Macomb County government.**

Term of Office

Section 3. The terms of the members constituting the first Board shall be for three (3) years. **The two members appointed by the Chairperson or the County Executive shall serve two years terms. The three members appointed by the Macomb County Board of Commissioners shall serve one-year terms.**

The initial terms of each member shall commence upon acceptance of the appointment and shall terminate on March 31st 2011. The terms of succeeding members shall commence on April 1st. A member shall serve until his or her successor is appointed.

Compensation

Section 4. Members of the Board shall not receive compensation for services as members of the board, but are entitled to reimbursement for reasonable expenses, including expense for travel previously authorized **in advance** by the Board **and the Macomb County Board of Commissioners**, incurred in discharge of his or her duties, as provided in Section 9 of 2008 PA 49, MCL 123.1169.

Vacancy

Section 5. A vacancy occurs on the Board on the happening of any of the events set forth in section 3 of 1846 RS 15, MCL 201.3. Members of the Board may be removed by the Macomb County Board of Commissioners for **any reason**. ~~good cause after a public hearing~~. Vacancies occurring in the membership of the Board shall be filled in the same way that the original appointment is made and shall be for the period of the unexpired term.

Organization

Section 6. At its first meeting the Board shall elect, by a vote of the majority of the Board serving as voting members, one or more voting members of the Board to serve as Chairperson, Secretary, and Treasurer of the Authority. Except as otherwise specifically set forth in these Articles, the qualifications, powers, duties, and terms of office of the Chairperson, Secretary, and Treasurer shall be as set forth in the Bylaws of the Authority. At any time when Bylaws have not been adopted, officers shall serve a term of one year or until their successors are elected.

A. The Chairperson of the Board shall preside at all meetings of the Board. The Chairperson shall, under the direction of the Board, have the authority, on behalf of the Board, to perform all acts, execute and deliver all documents and take all steps that the Chairperson may deem necessary or advisable in order to effectuate the actions and policies of the Board.

B. The Secretary shall keep the minutes of all meetings of the Board and committees thereof in books provided for that purpose. The Secretary shall do and perform such other duties as may be fixed by or incidental to these Articles or the Bylaws of the Authority, or as may be from time to time assigned by the Board. Actual recording and documentation of the minutes may be designated to an alternate source if approved by a simple majority of the Authority members.

C. The Treasurer shall perform all acts incidental to the position of treasurer as fixed by or incidental to these Articles or the Bylaws of the Authority or as may be from time to time assigned by the Board. Actual tracking and auditing of such financial information shall be designated to the Macomb County Treasurer's Office and the Macomb County Finance Department.

D. The books and records of the Authority shall be open to inspection and audit by duty authorized representatives of each Member, the County of Macomb and the State of Michigan at all reasonable times.

ARTICLE VIII

AUDITS, BUDGETS, DEFICITS, DEPOSITS

Section 1. The Board shall obtain an annual audit of the authority, and report on the audit and auditing procedures, in the manner provided by Sections 6 to 13 of the Uniform Budgeting and Accounting Act, 1968 PA 2, MCL 141.426 to 141.433. The audit shall satisfy federal regulations relating to federal grant compliance audit requirements.

Section 2. The authority shall prepare budgets and appropriations acts in the manner provided by Sections 14 to 19 of the Uniform Budgeting and Accounting Act, 1968 PA 2, MCL 141.434 to 141.439.

Section 3. The state treasurer, the attorney general, a prosecuting attorney, bank, certified public accountant, certified public accounting firm, or other person shall have the same powers, duties, and immunities with respect to the Authority as provided for local units in Sections 6 to 20 of the Uniform Budgeting and Accounting Act, 1968 PA 2, MCL 141.426 to 141.440.

Section 4. If the Authority ends a fiscal year in a deficit condition, the Authority shall file a financial plan to correct the deficit condition in the same manner as provided in Section 21(2) of, 1971 PA140, MCL 141.921

ARTICLE VI

PUBLICATION

The County Clerk for the County of Macomb, Michigan shall cause a copy of these Articles of Incorporation to be published once in the Macomb Daily, a newspaper of general circulation within the County of Macomb, and to be filed with the Secretary of State.

ARTICLE VII

AMENDMENTS

Amendments may be made to these Articles of Incorporation as provided in 2008 PA 49. **A ten-day written notice of any proposed amendment shall be provided to the Authority Board by any member of the Authority Board or by the Macomb County Board of Commissioners before Authority action may be taken. Before the proposed amendments to the articles are adopted the amendments shall be published not less than once in a newspaper generally circulated in the county.**

The amendment must be adopted by a majority vote of the Authority Board and by a majority vote of the Macomb County Board of Commissioners and the written approval of the Macomb County Executive, if applicable.

ARTICLE VIII TERM

The term of this Authority shall be perpetual or until terminated in accordance with these Articles or as otherwise provided by law.

ARTICLE IX DISSOLUTION

This Authority shall cease all operations and shall dissolve one week following the certification that a zoological authority millage election question has failed in Macomb County.

This Authority ~~may be dissolved by a majority vote of the members appointed and serving or~~ by a majority vote of the Macomb County Board of Commissioners. Upon dissolution, the Authority shall only distribute its net assets after payment of debts to an accredited zoological institution.

ARTICLE X EFFECTIVE DATE

These Articles of Incorporation shall take effect upon filing with the Secretary of State by the County Clerk of the County of Macomb.

**OFFICIAL RESOLUTION
OF THE BOARD OF COMMISSIONERS
MACOMB COUNTY, MICHIGAN**

**A Resolution Adopting Macomb County Zoological Authority
Articles of Incorporation**

WHEREAS, Public Act 49 of 2008 provides that a county may form a Zoological Authority by adoption of Articles of Incorporation upon an affirmative vote of a majority of the members of the county board of commissioners; and

WHEREAS, the County of Macomb, by approval of this resolution adopting the Articles of Incorporation attached as Exhibit A, desires to incorporate the Macomb County Zoological Authority for the purpose of establishing a Zoological Authority; and

NOW THEREFORE BE IT RESOLVED that:

1. The Macomb County Board of Commissioners approves the adoption of the Articles of Incorporation of the Macomb County Zoological Authority attached as Exhibit A.
2. The Chairperson of the Macomb County Board of Commissioners is authorized and directed to execute the Articles of Incorporation on behalf of the County and to take all actions required or permitted by the County Board of Commissioners by the Articles of Incorporation.
3. The County Clerk is directed to file a copy of the Articles of Incorporation with the Secretary of State as required by the Act.
4. The County Clerk is directed to do all things necessary for the placing of this question on the ballot as required by law.

distributed
5-14-08

RECYCLABLE PAPER

RESOLUTION NO.

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: APPOINT THE LAW FIRM OF HARDY LEWIS & PAGE, P.C. TO
REPRESENT MACOMB COUNTY IN THE CASE OF ROBERT WHITEHEAD VS. COUNTY
OF MACOMB AND MACOMB COUNTY BOARD OF COMMISSIONERS

INTRODUCED BY: CHAIRPERSON BETTY SLINDE, FINANCE COMMITTEE

Plaintiff, Robert Whitehead, filed a Complaint in Circuit Court seeking a Writ of Mandamus to compel the County to pay attorney fees for his personal attorney who represented him in the Seales lawsuit. All other County employees and the County were represented by Plunkett Cooney in the suit. Mr. Whitehead declined their representation.

It is the recommendation of the Office of Corporation Counsel that the law firm of Hardy Lewis & Page, P.C. be appointed to represent the County of Macomb and Macomb County Board of Commissioners in the pending litigation.

COMMITTEE/MEETING DATE

FINANCE – 5/14/08

RECYCLABLE PAPER

RESOLUTION NO.

FULL BOARD MEETING DATE
AGENDA ITEM

MACOMB COUNTY, MICHIGAN

Resolution to establish a special trust account to account for donations made to the County in support of the "No Kill" initiative. Monies donated to the special trust account cannot be used to supplant County financial support of the animal shelter.

INTRODUCED BY: Commissioner Betty Slinde, Chair, Finance Committee

COMMITTEE/MEETING DATE

Finance/May 14, 2008



BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

TO: Betty Slinde, Chair
& Members of the Finance Committee

FROM: Commissioner Carey Torrice

DATE: May 8, 2008

SUBJECT: Special Trust Account

I would like to request that the County establish a special trust account to account for donations made to the County in support of the "No Kill" initiative.

In order to maximize the donations to this endeavor, it is necessary that the proceeds of this special account be restricted by Resolution of the Board of Commissioners for the exclusive support of the "No Kill" Project. Under this proposal, monies donated to the trust account cannot be used to supplant County support of the Animal Shelter.

CT:ts

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RECYCLABLE PAPER

RESOLUTION NO.

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: receive and file the County Bridge Renovation and Replacement Program Update.

INTRODUCED BY: Don Brown, Chairperson, Budget Committee

COMMITTEE/MEETING DATE: Budget Committee, 5-13-08 refer to 5-14-08
Finance 5-14-08 Finance Committee mtg.

MEMORANDUM

TO: Board of County Road Commissioners

FROM: Robert P. Hoepfner, P.E., County Highway Engineer

DATE: May 5, 2008

In order to keep the Board of Road Commissioners apprised of the status of the Macomb County Bridge Program, I offer the following information:

□ **These structures have been completed:**

	<u>Final Construction</u> <u>Cost/as Bid Cost</u>
➤ Armada Center over E.B. Coon Creek (CB)	574,552.61
➤ Schoenherr over Red Run River	276,994.99
➤ Harper over the Clinton River Spillway	453,385.32
➤ Garfield over the Clinton River	208,946.49
➤ Gramer over the Harrison Drain	238,363.94
➤ McPhall over the E.B. Coon Creek (CB)	430,591.04
➤ 25 Mile Road over the Deer Creek	483,900.91
➤ Fairchild over the Deer Creek (CB)	646,881.48
➤ 28 Mile over the Kirkham Drain	392,793.71
➤ 29 Mile over the Corey Drain	164,830.93
➤ Bates Road over Bark Drain	
➤ Fairchild over the Ahrens Drain	412,843.90
➤ Jewell Road over the Taft Drain	216,218.95
➤ Weber Road over the Belle River (CB)	2,605,526.96
➤ 28 Mile over the Salt River (CB)	842,197.56
➤ Gates Road over East Mill Lake Outlet	364,526.12
➤ 29 Mile Road over Deer Creek	309,267.54
➤ 27 Mile Road over Tupper Brook (CB)	554,208.20
➤ West Road over Field Drain	226,271.64

These structures have been completed:

Final Construction Cost

➤ 31 Mile Road over Tributary Stony Creek	438,493.36
➤ 31 Mile Road over E. B. Coon Creek (CB)	1,134,444.61
➤ Russ road over Wheeler Drain	390,154.15
➤ 29 Mile Road over E. B. Coon Creek	816,419.48
➤ 33 Mile Road over Ward Drain	191,777.66
➤ 34 Mile Road over E. Pond Creek/Fisher Lake Outlet	299,053.59
➤ McKay Road over N.B. Clinton River (CB)	1,215,567.38
➤ Hayes Road over Price Brook Drain (CB)	1,179,584.68
➤ Mt. Vernon Road over Tributary to Stony Creek	\$ 700,953.70
➤ Lowe Plank Rd over Tributary Salt River	260,363.91
Total Construction Cost	\$16,029,114.81

*Final completion Spring 2008

The following structure is under contract for replacement:

➤ Irwin Rd over E.B. Coon Creek	514,209.62
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The following structures are currently being advertised for bidding:

➤ 34 Mile Rd over Cemetery Creek	385,492.50
----------------------------------	------------

The following structures are currently being designed or design completed:

	<u>Est Start Dt</u>	<u>Est. Const Costs</u>
➤ Card Road over N.B. Clinton River	2008	3,100,000.00
➤ Shelby Road over Conrail	2008	585,968.97
➤ *Romeo Plank Rd over Gloede Drain	2008	3,700,000.00
➤ Hagen Road over Deer Creek	2009	650,000.00
➤ Bordman Rd over E.B. Coon Creek	2009	585,000.00
➤ *Bridgeview over Clinton River	2008	4,053,000.00
➤ *30 Mile Rd over Healy Brook	2007	630,000.00
➤ 26 Mile Rd over Kirkham Drain	2007	950,000.00
➤ 26 Mile Rd over Branch Kirkham Drain	2008	950,000.00
➤ 28 Mile Rd over N.B. Clinton River	2009	1,430,000.00
➤ *14 Mile Rd over Red Run	2009	4,070,000.00

*Also to receive MDOT Local Bridge Funding, (95% of eligible construction cost)

In addition to these construction costs an additional sixteen percent (16%) will be added to cover Design Engineering, Construction Engineering, Construction Inspection, and Testing.

WJS.gjd

Wjs.18 Bridge Pgm3/gjd



FINANCE DEPARTMENT

10 N. Main St., 12th Floor
Mount Clemens, Michigan 48043
586-469-5250 FAX 586-469-5847

David M. Diegel
Finance Director

TO: Commissioner Don Brown, Chair
Budget Committee

John H. Foster
Assistant Finance Director

FROM: Stephen L. Smigiel
Accounting Manager *Steve*

Robert Grzanka, C.P.A.
Internal Audit Manager

DATE: January 11, 2008

Stephen L. Smigiel, C.P.A.
Accounting Manager

SUBJECT: County Bridge Renovation and Replacement Program Update

Pursuant to the request of the Budget Committee, I have prepared and attached a schedule of construction activity under the County Bridge Renovation and Replacement Program from inception through December 31, 2007. A total of 40 bridge projects have been completed or were under construction as of December 31, 2007, with a total inception to date cost of \$8,755,000. In addition, \$4,256,000 is committed for the completion of projects currently in progress and an additional \$2,234,000 is designated for approved projects that have not yet been started. A total of \$1,287,000 of uncommitted funds remains as of December 31, 2007, as indicated below.

Net bond proceeds	\$ 14,813,142
Accumulated interest	<u>1,719,204</u>
Funds available to spend	<u>16,532,346</u>
Construction expenses	(8,754,933)
Committed for in-progress projects	(4,256,476)
Committed for future projects	<u>(2,234,104)</u>
Funds spent and committed	<u>(15,245,513)</u>
Uncommitted funds	<u>\$ 1,286,833</u>

In addition, the County has cost-sharing agreements with several local communities whereby 25% of the County's cost of projects in those communities will be recovered over a period of 30 years, commencing at project completion. Cost recovery began in 2005 and is approximately \$7,650 per year based on projects completed thus far.

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Jon M. Switalski - District 4
Susan L. Doherty - District 5

Joan Flynn - District 6
Sue Rocca - District 7
David Flynn - District 8
Robert Mijac - District 9
Philis DeSaele - District 10

Ed Szczepanski - District 11
Peter J. Lund - District 12
Don Brown - District 13
Brian Brdak - District 14
Keith Rengert - District 15

William A. Crouchman
District 23
Chairman

Dana Camphous-Peterson
District 18
Vice-Chair

Leonard Haggerty
District 21
Sergeant-At-Arms

Carey Torrice - District 16
Ed Bruley - District 17
Paul Gielegem - District 19
Kathy Tocco - District 20

Betty Slinde - District 22
Sarah Roberts - District 24
Kathy D. Vosburg - District 25
Leon Dool - District 26

MACOMB COUNTY ROAD COMMISSION
BRIDGE FUND PROGRAM
COMBINED STATEMENT ALL BRIDGES
YEARS 2000 - 2007

BRIDGE NAME	LOCATION	COUNTY COST TO DATE	Remaining Budget Committed	
			In Progress	Planned
MCPHALL / COON CRK	ARMADA TWP	110,205.13	-	-
ARMADA CTR / COON CRK	ARMADA TWP	140,095.90	-	-
IRWIN/EB COON CRK	ARMADA TWP	14,563.29	256,687	-
BORDMAN/EB CN CRK	ARMADA TWP	4,515.57	295,484	-
IRWIN/COON CRK	ARMADA TWP	-	-	260,000
GATES /E. MILL LAKE	BRUCE TWP	325,427.82	24,572	-
MCKAY/CLNTN RVR	BRUCE TWP	355,343.97	-	-
34 MILE/FISHER LAKE	BRUCE TWP	189,236.51	-	-
HARPER / CLNTN RIVR	CLINTON TWP	181,837.43	-	-
GARFIELD / CLNTN RIVR	CLINTON TWP	88,866.18	-	-
ROMEO PLK / GLOEDE	CLINTON TWP	309,141.28	231,359	-
BRIDGEVIEW/CLNT RVR	HARRISON	93,186.87	512,313	-
GRAMER / HARRISON	LENOX TWP	169,563.07	-	-
28 MILE / SALT RIVER	LENOX TWP	235,518.48	-	-
28 MILE/KIRKHAM DRN	LENOX TWP	234,025.08	-	-
29 MILE/DEER CRK	LENOX TWP	191,659.72	58,340	-
GRAMER /NORTON DRN	LENOX TWP	27,035.97	-	-
29 MILE/EB COON CRK	LENOX TWP	508,841.58	-	-
LOWE PLK/TRB SLT RVR	LENOX TWP	161,187.96	8,812	-
30 MILE/DEER CRK	LENOX TWP	-	-	300,000
LOWE PLK/SLT RVR	LENOX TWP	-	-	200,000
31 MILE/COON CRK	LENOX TWP	455,512.27	-	-
HAGEN/DEER CRK	CHESTERFIELD	14,962.02	310,038	-
FAIRCHILD / DEER CRK	MACOMB TWP	633,044.37	-	-
FAIRCHILD / AHRENS	MACOMB TWP	298,383.00	-	-
CARD / NB CLINTON RV	MACOMB TWP	192,508.82	732,491	-
CHAPMAN/DEER CRK	MACOMB TWP	-	-	325,000
HAYES/PRICE BRK DRN	MACOMB/SHELBY	392,395.90	-	-
SHELBY/CONRAIL	SHELBY	18,260.40	247,990	-
27 MILE / TUPPER BRK	RAY TWP	191,559.12	-	-
29 MILE & CORY DRAIN	RAY TWP	93,617.34	-	-
26 MILE/KIRKHAM DRN	RAY TWP	16,325.52	311,174	-
28 MILE/NB CLNTN RVR	RAY TWP	43,132.19	671,868	-
26 MILE/TRIB. KIRKHAM DRN	RAY TWP	15,302.28	312,198	-
WEBER / BELLE RIVER	RICHMOND TWP	1,321,102.45	-	-
RUSS RD / WHEELER	RICHMOND TWP	305,474.48	-	-
33 MILE/WARD DRN	RICHMOND TWP	135,455.29	-	-
34 MILE/CEMTRY CRK	RICHMOND TWP	7,901.37	249,599	-
M-53/32 MILE TRAIL BRDGE	ROMEO	-	-	399,104
14 MILE/RED RUN DRN	STG HTS/WARREN	-	-	700,000
SCHOENHERR / RED RN	STERLING HTS	104,612.02	-	-
JEWELL / TAFT DRAIN	WASHINGTON	145,893.35	-	-
31 MILE / TRIB.STNY CRK	WASHINGTON	326,480.94	-	-
WEST RD / FIELD (WYER) DRN	WASHINGTON	147,243.65	-	-
MT VERNON/STNY CRK	WASHINGTON	505,315.48	-	-
30 MILE/HEALY BRK	WASHINGTON	50,199.46	33,551	-
31 MILE/STONY CRK	WASHINGTON	-	-	50,000
COMPLETED PROJECTS bold and italics		8,754,933.45	4,256,476	2,234,104

Net bond proceeds	\$ 14,813,142
Accumulated interest	1,719,204
Funds available to spend	16,532,346
Construction expenses	(8,754,933)
Committed for in-progress projects	(4,256,476)
Committed for future projects	(2,234,104)
Funds spent and committed	(15,245,513)
Uncommitted funds	\$ 1,286,833

COST TO CANCEL MACOMB COUNTY BRIDGE PROGRAM

MACOMB COUNTY SHARE

<u>PROJECT</u>	<u>COST TO DATE</u>	<u>COST TO CANCEL</u>
30 Mile over Deer Creek	\$0	\$0
Chapman over Deer Creek	\$0	\$0
Lowe Plank over Salt River	\$0	\$0
31 Mile over Stony Creek	\$0	\$0
Card Road over N.B. Clinton River	\$191,914.06	\$0
Bridgeview over Clinton River	\$126,772.51	\$80,000.00
Romeo Plank over Gloede Drain	\$328,175.98	\$351,050.00
Shelby over Conrail	\$18,639.89	\$0
26 Mile over Kirkham Drain	\$18,229.35	\$6,150.00
26 Mile over Branch of Kirkham Drain	\$19,758.90	\$5,850.00
Irwin Road over E.B. Coon Creek	\$15,782.54	\$245,136.75
28 Mile over N.B. Clinton River	\$43,818.67	\$3,250.00
30 Mile over Healy Brook	\$49,743.63	\$35,650.00
34 Mile over Cemetery Creek	\$11,236.66	\$6,900.00
14 Mile over Red Run	\$6,802.36	\$0
TOTAL \$	830,874.55	\$ 733,986.75

Distributed
5-14-08

RECYCLABLE PAPER

Macomb County, Michigan
Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Community Corrections

Conference Title: National Association of Pretrial Service Agencies

Sponsored by: MAPSA 36th Annual Conference & Training Institute

Conference Classification: Professional Employee Training

Conference Location: Milwaukee WI

Travel Begins: 9 28 2008
Month Day Year

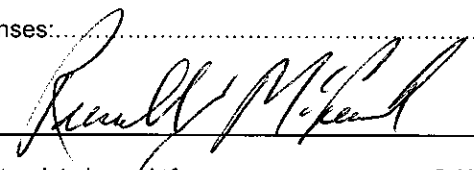
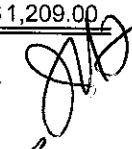
Travel Ends: 10 1 2008
Month Day Year

RECEIVED
MAY 02 2008
MACOMB COUNTY
FINANCE

Number of Persons Attending At County Expense: Board Members 1
Staff Members 1
Total 1

ESTIMATED EXPENSES

		Per Person	Total
Registration Fees:		\$ 325.00	\$ 325.00
Transportation:(1)	<div style="display: inline-block; width: 100px; text-align: center;"> <input type="checkbox"/> County Vehicle <input checked="" type="checkbox"/> Airplane <input type="checkbox"/> Personal Vehicle </div>	300.00	300.00
Lodging:	Begins: <u>9</u> <u>28</u> <u>2008</u> Month Day Year Ends: <u>10</u> <u>1</u> <u>2008</u> Month Day Year	360.00	360
Meals:(2)		124.00	124.00
Miscellaneous:		100.00	100.00
Subtotal - Conference Expenses		1,085.00	1,085.00
Per Diems:(3)			
Overtime:(4)			
Total Estimated Expenses:		\$ 1,209.00	\$ 1,209.00

Department Head Signature  Date 4/30/08 

1 Not to exceed cost of tourist class air fare
2 Not to exceed authorize per day rate
3 Not to exceed one day travel plus duration of the conference
4 Calculate cost of any overtime anticipated as a result of this request

Comm. Corrections
JAG
Grant

229 30572/98210

(For Finance Department Use Only)
Budgetary Analysis

Department Budget		<u>32,944</u>
Less: Conference Expense Approved To Date	<u>820.</u>	
Other Department Requests in Process	<u>-0-</u>	
This Request	<u>1,209.</u>	<u>2,029.</u>
Balance Available (Deficit)		<u>30,915.</u>

To: Betty Slinde

Finance Committee

From: Russell McPeak, Director
Community Corrections

Date: April 25, 2008

Subject: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the National Association Pre-Trial Services Assoc.
conference/seminar, starting on Sept. 28, 2008

<u>Name</u>	<u>Classification</u>
<u>Russell McPeak</u>	<u>Director</u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>

The benefit to macomb County from attendance of the above-named individual(s) at this conference/seminar is detailed below:

NAPSA conference is "best practice" training on Pretrial Services in the country. This will also be a follow-up to the one week executive Pretrial training in Colorado through National Institute of Corrections attended in October 2007. The attendance at this training will benefit Macomb's Pretrial program which helps lessen jail overcrowding. The conference/training will be **fully funded through a Federal Justice Admin. Grant (JAG).**

Respectfully submitted,
Russell McPeak, Director


Community Corrections
Department

**MACOMB COUNTY
CONFERENCE/EMPLOYEE TRAINING REQUEST**

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference)

RECEIVED

REQUESTING DEPARTMENT: Macomb County Community Services Agency
 CONFERENCE TITLE: Summer Institute for Head Start Management
 CONFERENCE SPONSORED BY: Center for Community Futures

APR 25 2008

CONFERENCE CLASSIFICATION: (circle one) Professional Conference Employee Training **FINANCE**

CONFERENCE LOCATION: San Francisco, California

7-22-08

7-26-08

TRAVEL BEGINS

TRAVEL ENDS

MONTH DAY YEAR

MONTH DAY YEAR

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE:

COMMISSION MEMBER

2

STAFF MEMBERS

ESTIMATED EXPENSES

PER PERSON

TOTAL

REGISTRATION FEES	\$	595.00	1190.00
TRANSPORTATION: <input type="checkbox"/> COUNTY VEHICLE <input checked="" type="checkbox"/> AIRPLANE <input type="checkbox"/> PERSONAL VEHICLE	\$	490.00	980.00
LODGING-BEGINS <u>07-22-08</u> ENDS <u>07-26-08</u>	\$		\$
MEALS:.....	\$	155.00	\$ 310.00
MISCELLANEOUS EXPENSES:.....	\$	145.00	\$ 190.00
SUB TOTAL - CONFERENCE EXPENSES	\$		\$
PER DIEM:.....	\$		\$
OVERTIME:.....	\$		\$
TOTAL ESTIMATED EXPENSE	\$		\$ 3509.00

SIGNATURE OF DEPARTMENT HEAD

DATE

1 Not to exceed cost of tourist class air fare

2 Not to exceed \$. per day

3 Not to exceed one day travel plus the duration of the conference

4 Calculate cost of any overtime anticipated as a result of the request

Fund No. 30389305 Org. No. 86322

GRANT FUNDS ONLY - Head Start

(FOR FINANCE OFFICE USE ONLY)

Budgetary Analysis

Budgeted..... \$ 9,000.
 Less:

Conference Expenses Approved to Date \$ 2,092.

Other Department Requests in Process \$ -0-

This Request \$ 3,509.

Sub Total \$ 5,601.

BALANCE AVAILABLE (DEFICIT) \$ 3,399.

TO: Betty Slinde Chairman
Finance Committee Committee
FROM: Frank T. Taylor Director
Macomb County Community Services Agency Department
DATE: _____

SUBJECT: Conference and Seminar Request

I herewith request that the following individuals(s) be authorized to attend the
National Head Start Management Conference Conference/seminar
starting on July 22, 2008

NAME	CLASSIFICATION
<u>Cheryl Vario</u>	<u>Family Services Coordinator</u>
<u>Patricia Detrick</u>	<u>Family Services Coordinator</u>
_____	_____
_____	_____

(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

The Reauthorization requires that Head Start programs provide more comprehensive, in-depth family development and case management services to parents, children and other family members. The conference will develop and enhance program design, improve program quality, and meet the Federal Review tool requirements.

Respectfully submitted,

 Department Head
Macomb County Community Services Agency Department

Files/conference training request

**MACOMB COUNTY
CONFERENCE/EMPLOYEE TRAINING REQUEST**

ADDED

RECEIVED

MAY 07 2008

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference.

REQUESTING DEPARTMENT: Macomb County Community Services Agency
 CONFERENCE TITLE: National Association of Nutrition and Aging Services Program
 CONFERENCE SPONSORED BY: National Association of Nutrition and Aging Services Programs

**MACOMB COUNTY
FINANCE**

CONFERENCE CLASSIFICATION: (circle one) Professional Conference Employee Training

CONFERENCE LOCATION: Buena Vista, Florida
June 29, 2008

TRAVEL BEGINS MONTH DAY YEAR TRAVEL ENDS MONTH DAY YEAR
June 29, 2008 July 1, 2008

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: 1 COMMISSION MEMBER
 STAFF MEMBERS Katherine R. Benford

ESTIMATED EXPENSES	PER PERSON	TOTAL
REGISTRATION FEES	\$ 349.00	
TRANSPORTATION: COUNTY VEHICLE <input type="checkbox"/> AIRPLANE <input checked="" type="checkbox"/> PERSONAL VEHICLE <input type="checkbox"/>	242.00	
LODGING-BEGINS <u>June 29, 2008</u> ENDS <u>July 1, 2008</u>	\$ 330.00	
MEALS:.....	\$ 93.00	
MISCELLANEOUS EXPENSES:.....	\$	
SUB TOTAL - CONFERENCE EXPENSES	\$ 1,014.00	
PER DIEM:.....	\$	\$
OVERTIME:.....	\$	\$
TOTAL ESTIMATED EXPENSE	\$ 1,014.00	

SIGNATURE OF DEPARTMENT HEAD *[Signature]* DATE 5/2/08

- 1 Not to exceed cost of tourist class air fare
- 2 Not to exceed \$____ per day
- 3 Not to exceed one day travel plus the duration of the conference
- 4 Calculate cost of any overtime anticipated as a result of the request

Fund No. 30389520 Org. No. 863222
 Grant funds only *[Signature]*

Home Delivered Meals
(FOR FINANCE OFFICE USE ONLY)
 Budgetary Analysis

Budgeted.....	\$	<u>1,500.</u>
Less:		
Conference Expenses Approved to Date	\$	<u>-0-</u>
Other Department Requests in Process	\$	<u>-0-</u>
This Request	\$	<u>1,014.</u>
BALANCE AVAILABLE (DEFICIT)	Sub Total \$	<u>1,014.</u>
	\$	<u>486.</u>

TO: Betty Slinde Chairman
Finance Committee Committee
FROM: Frank T. Taylor Director
Macomb County Community Services Agency Department
DATE: April 28, 2008

SUBJECT: Conference and Seminar Request

I herewith request that the following individuals(s) be authorized to attend the
National Association of Nutrition and Aging Services Program 2008
Conference

starting on June 29, 2008 ending July 1, 2008

NAME	CLASSIFICATION
<u>Katherine R. Benford</u>	<u>Program Director</u>
<u></u>	<u></u>
<u></u>	<u></u>

(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

Monies used to support this conference are grant funds designated specifically for technical assistance.

This annual conference is sponsored by the National Association of Nutrition and Aging Services Programs, recognized as a primary leader in shaping aging services. Attendance to this conference has been encouraged by the AAA 1B contract manager and will undoubtedly assist the Program Director in maintaining current on national trends in senior nutrition services.

Frank T. Taylor 
Macomb County Community Services Agency Department Head
Department

Files/conference training request

The Circuit Court

For
The Sixteenth Judicial Circuit of Michigan

Circuit Judges

RICHARD L. CARETTI, Chief Judge
ANTONIO P. VIVIANO, Chief Judge, Pro Tempore
JOHN C. FOSTER, Presiding, Family
PETER J. MACERONI
MARY A. CHRZANOWSKI
JAMES M. BIERNAT, SR.
MARK S. SWITALSKI
EDWARD A. SERVITTO, JR.
MATTHEW S. SWITALSKI
DIANE M. DRUZINSKI
TRACEY A. YOKICH
DAVID F. VIVIANO



April 21, 2008

LYNN M. DAVIDSON
Friend of the Court

DAVID T. ELIAS
Family Court Counsel/ Referee

THOMAS F. BLOHM
Enforcement Division Director

LYNDA L. GRILLO
Clerical Services Supervisor

RECEIVED

APR 23 2008

MACOMB COUNTY
FINANCE

Mr. John Foster
Finance Department
10 N. Main, 13th Floor
Mt. Clemens, MI 48043

Re: 2008 OnBase Training & Technology Conference -- September 21 -- 26, 2008

Dear Mr. Foster:

I am enclosing a request for Eric Auensen, an Analyst/Programmer within the Friend of the Court Office to attend the 2008 OnBase Training & Technology Conference sponsored by Hyland Software. Hyland Software is the manufacturer of the imaging system that has been implemented within the Friend of the Court Office. Enclosed is a copy of the registration materials and agenda which provide tentative plans. The Friend of the Court imaging budget organization number is 401.26691/95901.

The Hyland Software sponsored OnBase Training & Technology Conference will provide the Friend of the Court's Analyst/Programmer technical education as to the OnBase imaging system implemented in the Friend of the Court Office. The OnBase training provides classes from the introductory, intermediate and advanced product and technical tracks to case study sessions. The conference allows attendees to customize their learning experience and ensure they make the most of their OnBase technology. Mr. Auensen will have the ability to attend many educational sessions and training classes, which will assist him to perform changes in our system that normally would require a vendor to come in. This would be a cost savings to the county. The conference hosts at least 150 different educational sessions and training classes. I am applying for permission to allow Mr. Auensen to attend this conference early to take advantage of early bird prices and thus reduce the cost to the state and the county.

Attendance at this conference is a IV-D function. The county will be reimbursed approximately 66% of the total cost, leaving the county expense at 34% or \$1,264.17. The current Friend of the Court imaging budget 401.26691/95901 contains enough money to allow this expense.

Therefore, I am requesting permission to allow Eric Auensen to attend the 2008 OnBase Training & Technology Conference in Las Vegas, Nevada.

Very truly yours,

A handwritten signature in black ink, appearing to read "Lynn M. Davidson".

LYNN M. DAVIDSON
FRIEND OF THE COURT

LMD/njb
Enclosures

Macomb County, Michigan
Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Friend of the Court

Conference Title: 2008 OnBase Training & Technology Conference

Sponsored by: Hyland Software

Conference Classification: Professional ☒ Employee Training

Conference Location: Las Vegas, Nevada

Travel Begins: Sept 21 2008
Month Day Year

Travel Ends: Sept 26 2008
Month Day Year

Number of Persons Attending At County Expense: Board Members _____
Staff Members 1
Total 1

ESTIMATED EXPENSES

	Per Person	Total
Registration Fees:.....	<u>\$ 1,850.00</u>	<u>\$1,850.00</u>
Transportation:(1) <input type="checkbox"/> County Vehicle <input checked="" type="checkbox"/> X Airplane <input type="checkbox"/> Personal Vehicle	<u>378.50</u>	<u>378.50</u>
Lodging: Begins: <u>Sept 21 2008</u> Month Day Year		
Ends: <u>Sept 26 2008</u> Month Day Year	<u>1,226.25</u>	<u>1,226.25</u>
Meals:(2).....	<u>186.00</u>	<u>186.00</u>
Miscellaneous: roundtrip mileage airport/airport parking	<u>77.41</u>	<u>77.41</u>
Subtotal - Conference Expenses.....	<u>3,718.16</u>	<u>3,718.16</u>
Per Diems:(3).....		-
Overtime:(4).....		-
Total Estimated Expenses:.....COUNTY EXPENSE - 34% = \$1,264.17.....	<u>\$ 3,718.16</u>	<u>\$3,718.16</u>

Department Head Signature


Lynn M. Davidson, Friend of the Court

Date April 21, 2008

- 1 Not to exceed cost of tourist class air fare
3 Not to exceed one day travel plus duration of the conference

- 2 Not to exceed authorize per day rate
4 Calculate cost of any overtime anticipated as a result of this request

(For Finance Department Use Only)
Budgetary Analysis

Department Budget - Information Technology -Imaging Budget - 401.26691 - training - 95901

Less: Conference Expense Approved To Date - 0 -
Other Department Requests in Process - 0 -
This Request 3,718.

Balance Available (Deficit)

RECEIVED

APR 23 2008

MACOMB COUNTY
FINANCE

4029

3,718.

311.

To: Betty Slinde
Finance Committee

From: Lynn M. Davidson
Friend of the Court

Date: April 21, 2008

Subject: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the 2008 OnBase Training & Technology Conference conference/seminar, starting on September 21, 2008.

<u>Name</u>	<u>Classification</u>
<u>Eric C. Auensen</u>	<u>Analyst/Programmer</u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>

The benefit to macomb County from attendance of the above-named individual(s) at this conference/seminar is detailed below:

With the designation of Hyland Software OnBase document management system as the Macomb County standard software for document management, the 2008 OnBase Training and Technology Conference provides an opportunity to further the knowledge and skill sets of employees involved in the maintenance of the application on a daily basis. The agenda contains nearly 150 educational sessions on how to maximize the use of the OnBase document management system. The technical tracks, case study sessions, industry sessions and extended training classes will provide me with the foundation to make the most of OnBase technology while planning for future expansions and improvements.

The specific seminars I plan to include:

- ☐ Migrating from a Test Environment to a Production Environment
- ☐ Utilities and Configurations
- ☐ Optical Character Recognition
- ☐ OnBase in a Citrix environment
- ☐ Database Optimization

as well as various other training and industry sessions as pertinent to maintenance and improvement.

*** Please note that the airfare estimate is based on a 21-day advance purchase and the conference registration fee estimate is based on an early registration discount of \$150.00. Early registration ends June 30, 2007.

Respectfully submitted,


Lynn M. Davidson, Director
Friend of the Court Office

MACOMB COUNTY
CONFERENCE/EMPLOYEE TRAINING REQUEST

RECEIVED

APR 22 2008

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference.)

MACOMB COUNTY
FINANCE

REQUESTING DEPARTMENT: Macomb County Health Department.

CONFERENCE TITLE: Eighth Annual Michigan Communicable Disease Conference

CONFERENCE SPONSORED BY: Michigan Department of Community Health

CONFERENCE CLASSIFICATION: (circle one) Professional Conference

Employee Training

CONFERENCE LOCATION: Mt. Pleasant, MI.

TRAVEL BEGINS: May 21 2008 TRAVEL ENDS: May 22 2007
Month Day Year Month Day Year

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: 1 COMMISSION MEMBERS
STAFF MEMBERS

ESTIMATED EXPENSES	PER PERSON	TOTAL
REGISTRATION FEES.....	\$ 20.00	\$ 20.00
TRANSPORTATION: ¹ <input type="checkbox"/> County Vehicle <input type="checkbox"/> Airplane <input checked="" type="checkbox"/> Personal Vehicle	\$ 100.00	\$ 100.00
LODGING: Begins <u>05 21 2008</u> Ends <u>05 22 2008</u>	\$ 74.10	\$ 74.10
MEALS.....	\$ 31.00	\$ 31.00
MISCELLANEOUS EXPENSES.....	\$	\$
SUB TOTAL - CONFERENCE EXPENSES	\$ 00.00	\$ 00.00
³ PER DIEM	\$	\$
⁴ OVERTIME	\$	\$
TOTAL ESTIMATED EXPENSE	\$ 225.10	\$ 225.10

W/ 4/17/08

SIGNATURE OF DEPARTMENT HEAD

DATE

4/21/08

22160160

- 1 Not to exceed cost of tourist class air fare
- 2 Not to exceed \$31.00 per day
- 3 Not to exceed one day travel plus the duration of the conference
- 4 Calculate cost of any overtime anticipated as a result of this request

(FOR FINANCE OFFICE USE ONLY)

Budgetary Analysis

Budgeted	\$ 13,957.00
Less:	
Conference Expenses Approved to Date \$ <i>2001.54</i>	
Other Department Requests in Process \$ <i>0</i>	
This Request \$ <i>225.10</i>	
SUB TOTAL	\$ <i>2226.64</i>
BALANCE AVAILABLE (DEFICIT)	\$ <i>11,730.36</i>

TO: Betty Slinde, Chairman
Finance, Committee
FROM: Thomas J. Kalkofen, Director/Health Officer
Macomb County Health Department
DATE: April 14, 2008
SUBJECT: Conference and Seminar Request

I herewith request that the following individual (s) be authorized to attend the
Eighth Annual Michigan Communicable Disease Conference conference/seminar
starting on May 22, 2008.

NAME

CLASSIFICATION

Sue Tremonti MT(ASCP), C.I.C.

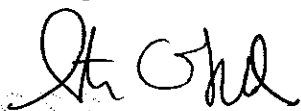
PHS Coordinator

If more room is required, attach a separate sheet)

The benefit to Macomb County from attendance of the above-named individual (s) at the seminar is detailed below.

Attendance at the Annual Communicable Disease Conference sponsored by the Michigan Department of Community Health is required by the 2008 Region 2N Epidemiology and Surveillance Workplan for local health department CD personnel. As the PHS Coordinator assigned to the Disease Control Unit, it is important to represent the Unit, and bring back information in the areas of Emergency Preparedness, Communicable Disease diagnosis and reporting, and Surveillance. The Annual Communicable Disease Conference sponsored and implemented by MDCH provides professional staff with updated information on Communicable Disease diagnosis, reporting, Emergency Preparedness, emergent diseases and new strategies for control and surveillance of current diseases found in Michigan communities.

Respectfully Submitted,



Department Head

Macomb County Health

Department

RECEIVED

APR 21 2008

MACOMB COUNTY
FINANCE

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE:	0	COMMISSION MEMBERS
	<u>1</u>	STAFF MEMBERS

1 Not to exceed cost of tourist class air fare
2 Not to exceed \$ 15 per day
3 Not to exceed one day travel plus the duration of the conference
4 Calculate cost of any overtime anticipated as a result of this request

36180130/86300-SBTDC

\$ 2500.

SUB TOTAL \$ 270.

BALANCE AVAILABLE (DEFICIT) \$ 2230.

TO: Elizabeth Slinde, Chairman
Finance, Committee
FROM: Stephen N. Cassin, Executive Director
Planning & Economic Development, Department
DATE: April 7, 2008
month/date/year

SUBJECT: Conference & Seminar Request

I herewith request that the following individual (s) be authorized to attend the
Academy of Professional Small Business Consultants conference/seminar

starting on June 2, 2008
month/date/year

NAME

CLASSIFICATION

Lauren Royston

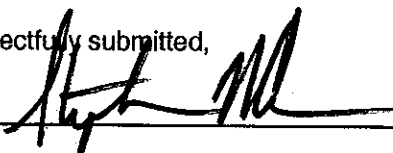
Senior Planner

(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above-named individual (s) at the conference/seminar is detailed below:

The Macomb County Small Business & Technology Development Center (SBTDC) works with persons interested in starting or expanding businesses. The Macomb SBTDC provides free, confidential counseling, as well as sponsoring seminars and workshops. The SBTDC State Headquarters requests that all business counselors and support staff operating as part of the SBTDC federal grant participate in professional development classes during the year. To that end, the State Headquarters is covering registration and lodging expenses. A portion of Ms. Royston's salary is used as cash match for the SBTDC grant.

Respectfully submitted,



Planning & Economic Development Department

4-17-08 *SM* *OK*

Macomb County, Michigan
Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Macomb County Sheriff's Department

Conference Title: Forensic Exam of Violent Crime Scenes

Sponsored by: Ron Smith & Associates

Conference Classification: Professional Employee Training x

Conference Location: Lansing, Mi.

Travel Begins: Sept 9 2008 Travel Ends: Sept 11 2008
Month Day Year Month Day Year

Number of Persons Attending At County Expense: Board Members 1
Staff Members _____
Total 1

RECEIVED

APR 22 2008

MACOMB COUNTY
FINANCE

ESTIMATED EXPENSES

		Per Person	Total
Registration Fees:		\$ 400.00	\$ 400.00
Transportation:(1)	<input checked="" type="checkbox"/> County Vehicle <input type="checkbox"/> Airplane <input type="checkbox"/> Personal Vehicle		
Lodging:	Begins: <u>Sept 8 2008</u> Month Day Year Ends: <u>Sept 11 2008</u> Month Day Year	218.40	218.40
Meals:(2)...9/9 \$31, 9/10 \$31, 9/11 \$31.....		93.00	\$93.00
Miscellaneous:.....			
Subtotal - Conference Expenses.....		711.40	711.40
Per Diems:(3).....			-
Overtime:(4).....			-
Total Estimated Expenses:.....		711.40	711.40

Department Head Signature

K. Lagerquist
Undersheriff K. Lagerquist

Date

4-18-08 *JK*

- 1 Not to exceed cost of tourist class air fare
3 Not to exceed one day travel plus duration of the conference

- 2 Not to exceed authorize per day rate
4 Calculate cost of any overtime anticipated as a result of this request

(For Finance Department Use Only)
Budgetary Analysis

Department Budget

Less: Conference Expense Approved To Date
Other Department Requests in Process
This Request

Balance Available (Deficit)

18,402.
575.
711.

102,907.
19,688.
83,219.

22930551/95901 State Troop
Finance

To: Betty Slinde

Finance Committee

From: Mark A. Hackel

SheriffDate: March 27, 2008

Subject: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the Forensic Exam of Violent Crime Scenes
conference/seminar, starting on Sept. 9, 2008

Name	Classification
Anthony Stone	Deputy

This advanced course will present both the theory and practical application of several techniques that are essential to crime scene examination and reconstruction of violent crimes. Topics are: Bloodstain Pattern Analysis, Shooting Reconstruction, Specialized Photography, Buried Body Recovery, Special Issues in Officer-Involved Shootings, and Alternate Light Source Examination.

MCOL - 229-30551-95901 SUR: 4693

Respectfully submitted,

Undersheriff K. Lagerquist
Sheriff's Department

Macomb County, Michigan
Conference/Employee Training Request

ADDED 5-6-08
JD JK

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Macomb County Sheriff's Department

Conference Title: Techno Security Training Conference

Sponsored by: I.C.A.C. - M S. F.

Conference Classification: Professional Employee Training x

Conference Location: Marietta, South Carolina

Travel Begins: June 1 2008
Month Day Year

Travel Ends: June 4 2008
Month Day Year

Number of Persons Attending At County Expense: Board Members 2
Staff Members _____
Total 2

RECEIVED

MAY 08 2008

MACOMB COUNTY
FINANCE

ESTIMATED EXPENSES

	Per Person	Total
Registration Fees:.....	<u>0.00</u>	<u>0.00</u>
Transportation:(1) <input type="checkbox"/> County Vehicle <input checked="" type="checkbox"/> Airplane <input type="checkbox"/> Personal Vehicle	<u>0.00</u>	<u>0.00</u>
Lodging: Begins: _____ Month Day Year Ends: _____ Month Day Year		
Meals:(2).....	<u>0.00</u>	<u>0.00</u>
Miscellaneous:.....		
Subtotal - Conference Expenses.....	<u>0.00</u>	<u>0.00</u>
Per Diems:(3).....		<u>-</u>
Overtime:(4).....		<u>-</u>
Total Estimated Expenses:.....	<u>0.00</u>	<u>0.00</u>

Department Head Signature

Undersheriff K. Lagerquist

Date 5-8-08

- 1 Not to exceed cost of tourist class air fare
3 Not to exceed one day travel plus duration of the conference

- 2 Not to exceed authorize per day rate
4 Calculate cost of any overtime anticipated as a result of this request

(For Finance Department Use Only) NO COST TO COUNTY
Budgetary Analysis

Department Budget

Less: Conference Expense Approved To Date
Other Department Requests in Process
This Request

Balance Available (Deficit)

To: Betty Slinde

Finance Committee

From: Mark A. Hackel

Sheriff

Date: May 6, 2008

Subject: Conference and Seminar Request


I herewith request that the following individual(s) be authorized to attend the Techno Security Training Conference
conference/seminar, starting on June 2, 2008

<u>Name</u>	<u>Classification</u>
<u>Tina Old</u>	<u>Sergeant</u>
<u>Thomas Geml</u>	<u>Deputy</u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>

This conference will provide the newest technology for internet security and the latest investigative information on computer hacking.

NO FEE TO COUNTY - FULLY FUNDED BY I.C.A.C.

Respectfully submitted,


Undersheriff K. Lagerquist
Sheriff's Department